



# JESSICA SAMPLE

Metro, City | 555.5555.5050 | jsample@email.com

---

## TECHNICAL PROJECT MANAGER

---

### Lead Company-Wide Initiatives | Reduce Technology Related Expenses | Increase Bottom-Line Gains

Accomplished technology professional with diverse project leadership experience within fast-paced production environments. Assertively steers and delivers on-time IT infrastructure implementation and technology project endeavors and objectives that lead to operational savings and increased customer satisfaction. Master technology tools and software variations and manage innovative end-to-end technology projects. Excellent verbal and written communication skills, which allow for effective communication with teams, managers, and stakeholders across all project association levels.

---

### CORE COMPETENCIES

Project Management Lifecycle | Collaborative Leadership | Process Improvement | Strategy Development & Execution  
Vendor Management & Negotiation | Technology Solutions & Integration | High-Impact Decision Making

---

### PROFESSIONAL EXPERIENCE

#### IT Project Manager | Top Tech, Inc.

Jul 2018–Present

Coordinate technology project initiatives across partners and multiple teams within client organizations. Effectively counter complexities associated with large-scale infrastructure systems to cloud-based system transitions. Finalize business and IT projects according to strict deadlines, defined budgets, and system downtime plans.

- Schedule tasks and manage project resources throughout project lifecycles, identify and resolve roadblocks, and ensure organizational goals and technology initiative alignment.
- Evaluate developer knowledge gaps during cloud transitions and provide necessary data to ensure client-defined requirements remain priority for project completion.
- Generated 100+ new co-sell leads over 3-day co-sell event; developed end-to-end event models, manage and coach partners throughout all project phases, and deliver technical presentations relevant to client needs.
- Orchestrate governance workshops attended by multiple internal teams and formulate new governance structure and systems that allow added autonomy and protection for client associates.
- Architect cloud systems for enterprise customers and facilitate seamless on-premise to cloud system transition.

#### Assistant Project Manager | Resource Energy

May 2016–Jun 2018

Inherited Accelerator initiative tasks aimed at building startup and co-selling programs. Strategized with startup CEOs, CTOs, and development teams U.S. wide; navigated efforts to augment cloud and mobile ecosystem approaches.

- Adapted to shifting targets and constraints within startup ecosystem, developed and led workshops, conducted one-on-one client sessions, and offered company portfolio support to resolve existing relationship issues.
- Recruited 12+ companies within 2-year period for startup program membership; drove client return on investment (ROI) realization with Azure cloud platform selection.
- Secured 100% startup membership offer acceptance during invitation-only exclusive medical event; utilized medical background and personalized industry deep-dive approaches to educate clients during pitch events.
- Hosted tech-talk events and workshops and shared, with clients, latest innovation in cloud infrastructure and Azure.

#### Software Engineer | MDW Corp.

Jun 2013–May 2016

Achieved 40% reduction in third-party software component requirements for MDW's primary codebase. Worked across numerous multi-functional teams to reduce large-scale technical debt.

- Automated development processes and increased conventional coding standard compliance; created C# based tool to monitor third party software usage effectively.

---

### VOLUNTEER EXPERIENCE

#### Program Director | ABV Women in Technology

- Developed curriculum for after school programs and recruited entire board group to run and scale program features.
- Coordinated weekly schedules for 15 volunteers accountable for middle school-aged student mentorship.

---

### EDUCATION

Bachelor of Science - Computer Engineering | State University, 2013